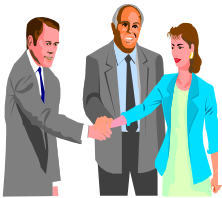


About the course:

"First Line Supervision"



"how to get the job done through people..."

This one week training program is designed to provide supervisory and management training in first line supervision. The course will provide the cornerstone for all of your managerial and supervisory instruction. Typically, the best patrol officer is promoted and then expected to perform as a supervisor with little or no training on how to supervise others and get the job done through people. This course will provide comprehensive training in supervisory techniques and responsibilities instructed by experienced and veteran supervisory instructors who have taught supervisory courses to thousands of officers across the United States. (Approved by OPOTA for 11 hours of Continuing Professional Training – CPT)

About the Topics

- Accepting supervisory responsibility
- Core values
- Civil liability/Use of Force
- Decision Making
- Interpersonal relations
- Ethics Laws/Issues
- Leadership
- Labor relations
- Empowerment and delegation
- Team building and motivation
- Time management
- Collective bargaining
- Grievance handling
- In-basket exercise
- Additional synergistic exercises
- (11 Hours CPT approved)



About the instructors

William Healy was a career law enforcement officer who was a member of the law enforcement community for over 29 years. For 24 years, Mr. Healy had been a member of the Ohio State Highway Patrol and retired from the State Patrol in 1999. Mr. Healy has a Bachelor's Degree from Ohio University and a Master's Degree from Central Michigan University in General Administration. Mr. Healy is a graduate of the Southern Police Institute's Administrative Officer's Course at the University of Louisville. He has served as an instructor at the Northwestern University Traffic Institute (NUTI), the International Association of Chiefs of Police (IACP), the Ohio Attorney General's Conference on Law Enforcement, the Drug Enforcement Administration, and the Drug Interdiction Assistance Program. He is a certified instructor with the Ohio Peace Officer's Training Council (OPOTC), and currently serves as Director of Training for North Coast Polytechnic Institute.

Ms. Susan Rance Locke was a career law enforcement officer for over 29 years. She retired from the Ohio State Highway Patrol after 29 years of service. During her career, she served as a road trooper at the Chardon Highway Patrol Post. She also served as an Academy instructor at the Ohio State Highway Patrol Academy in Columbus, Ohio for over 7 years. Throughout her OSP career, she served as a Sergeant assigned to the Internal Affairs Unit in General Headquarters. She was later promoted to Lieutenant and then Staff Lieutenant was assigned to the Human Resource Management (HRM) unit where she worked in labor relations and as the training supervisor for the Department of Public Safety. Sue is a graduate of the prestigious 12 week Southern Police Institute (SPI) Administrative Staff and Command School out of the University of Louisville in Louisville, KY.

REGISTRATION INFORMATION

Name _____

Agency _____

Address _____

City _____ State _____

Zip _____ Phone _____

FAX _____ e-mail _____

REGISTRATION FEE:
\$500.00 PER PERSON

____ Payment Enclosed
____ Bill Me (P. O. Number
_____)

**(Pre-approved by OPOTA for 11
hours of CPT credits)**

Training Site:

**Stark County Sheriff's Office
Law Enforcement
Training Center
143 1st Street SE
Massillon, OH 44646**

4 WAYS TO REGISTER:

On Line: www.ncpi-ohio.com

Mail: North Coast Polytechnic Institute
Attn: William D. Healy, Director
6688 Steinbeck Court
North Ridgeville, Oh 44039
Phone (440) 353-0796

e-mail: info@ncpi-ohio.com

Fax: (440) 353-0797

Northcoast Polytechnic Institute
Attn: Mr. William D. Healy, Director
6688 Steinbeck Court
North Ridgeville, Ohio 44039
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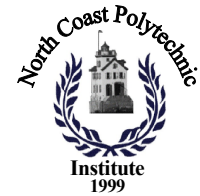


FOR OFFICE USE ONLY

School No _____

School: First Line Supervision

Stark County SO September 14-18, 2026



presents

First Line Supervision

Hosted
by



**Stark County
Sheriff's Office
(11 Hours CPT)**

One week School

MONDAY – FRIDAY

**September 14-18,
2026**

8:00 AM – 4:30 PM each day